

THE PUNJAB STATE COOPERATIVE MILK PRODUCERS' FEDERATION LIMITED

Subject: Request for Proposal (RFP) for Disposal of IT & Related Peripherals as e-waste

Milkfed intends to sell the E-waste (IT Scrap Items) on "as is where is whatever there is" basis, lying at Verka Corporate Office, SCO 153-155, Sector 34-A, Chandigarh – 160022. Sealed quotations are invited from the interested parties for the sale of scrap materials.

Following e-waste IT and related peripherals are to be disposed-off as per the prevailing guidelines for e-waste disposal.

The total items for disposal with their details are as follows:

- A. Laptops – 4
- B. Desktops – 12
- C. Monitors – 8
- D. Micro UPS – 27
- E. Keyboards – 16
- F. Mouse – 18
- E. Compatible Toner Cartridges - 121
- F. Landline Telephone Sets – 8

A. LAPTOPS

S No.	Make & Model	Configuration	Year of Purchase
1	HP Pavilion DV4-2103U	intel i3, 4GB RAM, 500 GB HDD	2010
2	HP Pavilion DV4-2103U	intel i3, 4GB RAM, 500 GB HDD	2010
3	Sony VAIO	Centrino Duo, 1 GB RAM	2007
4	Sony VAIO	Intel Atom, 1 GB RAM	2010

B. CENTRAL PROCESSING UNITS (CPUs)

S No.	Make	Configuration	Year of Purchase
1	DELL	OPTIPLEX	2009
2	HCL	DUAL CORE	2009
3	IBM	THINKCENTRE P4	2006
4	HCL	DUAL CORE	2009
5	HCL	INTEL I3	2011
6	HCL	DUAL CORE	2009
7	HCL	CORE 2 DUO	2010
8	HCL	DUAL CORE	2009
9	LG	NOT AVAILABLE	2007

10	IBM	THINKCENTRE P4	2006
11	INTEX WITH CD DRIVE	NOT AVAILABLE	2008
12	LENOVO	CORE2 DUO, 1GB RAM, 160 GB HDD	2008

C. MONITORS

S. No.	Make	Year of Purchase/Manufacturing	SERIAL No.
1	LENOVO	2008	V2-HR210
2	HCL	2009	2105BG235526
3	HCL	2009	4095BG010296
4	HCL	2011	B86121407483
5	TECHCOM	Not available	L185LCDA10101389
6	LENOVO	2012	VKL44431
7	AOC	Not available	AOCMM5NB3001701
8	SAMSUNG	2004	MJ17HHBXC00766V

D. Micro UPS (Uninterrupted Power Supply) units

S. No.	Make	Year of Purchase
1	APC	Not available
2	LUMINOUS ABLEREX	2011
3	INTEX	2014
4	TECHCOM	2011
5	LUMINOUS	2011
6	SUPERCOM	2009
7	TECHCOM	2010
8	INTEX	2014
9	INTEX	2014
10	TECHCOM	2011
11	LUMINOUS ABLEREX	2011
12	INTEX	2014
13	TECHCOM	2010
14	ZEBRONICS	2011
15	BEETEL	2012
16	BEETEL	2012
17	BEETEL	2012
18	ZEBRONICS	2011
19	LUMINOUS ABLEREX	2011
20	SUPERCOM	2009
21	TECHCOM	2011
22	INTEX	2015
23	APC	Not available
24	ZEBRONICS	2011
25	UNILINE	2014
26	UNILINE	2014
27	APC	Not available

E. KEYBOARDS

S. No.	Make	Year of Purchase
1	HCL	2012
2	HCL	2012
3	HP	2016
4	HP	2016
5	HP	2016
6	HP	2016
7	HP	2016
8	HP	2016
9	HP	2016
10	HP	2016
11	HP	2016
12	Lenovo	2008
13	TVS	Not available
14	Zebronics	2016
15	Logitech	2017
16	Logitech	2017

F. MOUSE

S. No.	Make	Year of Purchase
1	HP	2016
2	HP	2016
3	HP	2016
4	HP	2016
5	HP	2016
6	HCL	2012
7	Logitech	2017
8	HCL	2012
9	Quantum	Provided under AMC
10	Logitech	2017
11	Logitech	2017
12	Frontech	Provided under AMC
13	HCL	Not available
14	HCL	Not available
15	HP	2016
16	HP	2016
17	HP	2016
18	Netcross	Not available

G. LANDLINE TELEPHONE SETS

S. No.	Make	Quantity
1	Beetel	6
2	Panasonic	1
3	Ptel	1

BID PROFORMA

S. No	Description	Quantity	Basic Rate (₹)	GST as Applicable	Total Amount Incl. GST (₹)
1	UPS	27			
2	Monitors	8			
3	CPUs/Desktops	12			
4	Laptops	4			
5	Keyboards	16			
6	Mouse	18			
7	Compatible Toner Cartridges	121			
8	Landline Telephone Sets	8			
GRAND TOTAL (Incl. GST) (₹)					

Terms and Conditions:

1. The bidder should be an authorized dismantler/recycler/collection point of e-Waste under the Department of Environment, Chandigarh Administration and provide a certificate for the same.
2. The goods are offered purely on 'as is where is whatever there is' basis. Pick and choose method of collection is strictly prohibited.
3. The bidder should thoroughly satisfy themselves about the nature, conditions and quality of material at the time of inspection.
4. The IT Scrap Items shall be kept open for inspection. The interested bidders may inspect the tendered goods/items on any day from 27.03.2023 to 07.04.2023 between 10:00 AM to 12:00 PM / 2:00 PM to 4:00 PM (except Saturday/Sunday/Government Holiday) at Verka Corporate Office, SCO No. 153-155, Sector 34-A, Chandigarh -160022. The person inspecting the items should record their firm's name, his name, and his position in the Inspection Register. The person should produce identify proof like authorization letter in their letter head/visiting card/ identification card, driving license, passport, PAN card etc. before inspection.
5. The successful bidder should remit the entire sale proceeds (quoted value) plus applicable taxes in favour of The Punjab State Cooperative Milk Producers' Federation Limited within 7 days from the date of issuance of Order or as specified in the Order. The successful bidder shall submit the requisite Demand Draft before picking the scrap from the Milkfed Head Office premises.
6. Acceptance of the highest tender shall not be obligatory.
7. Entire Quantity has to be lifted within 7 days strictly as per Work order/Delivery Advice, which will be issued by Milkfed upon realization of the

Demand Draft submitted by the successful bidder (buyer). Any delay in taking delivery of materials beyond the specified period of 7 days may lead to termination of the Work Order.

8. The entire Sale Proceeds has to be paid by the bidder (buyer) before he is allowed to lift the Scrap.
9. Lifting of all scrap from "as is where is whatever there is " basis will be the total and complete risk and responsibility of scrap purchaser only.
10. All statutory requirements including environment, health, safety and labour enactments, e-waste norms as applicable should be strictly followed in respect of persons employed by the successful bidder/buyer(s).
11. The buyer shall be solely responsible for proper disposal/recycling of the items by fulfilling the prevalent Environment Laws/compliances.
12. MILKFED reserves all rights to accept or reject any/all tender(s) without assigning any reasons and also to impose/relax any term and condition of the tender enquiry.

NOTICE INVITING TENDER INSTRUCTIONS

1. Tenders will be accepted through sealed quotations only.
2. In case tender opening date is declared a Holiday, tenders shall be opened on next working day at the same time as specified in the NIT.
3. Only "Valid" offer shall be considered.
4. Offers should be strictly according to our specifications failing which same shall not be considered.
5. The management reserves the right to accept/reject, any/all tenders, in part/full thereof without assigning any reason whatsoever.
6. The bidder should quote strictly as per the requirements as specified in the tender documents. Conditional bids will be straightway rejected.

Seen and accepted

Signature of tenderer/authorized
representative with office rubber
stamp

Date:

TECHNICAL ASSESSMENT PROFORMA**(Annexure 1)****(Attach signed and stamped copies wherever applicable)**

1	Name of the Bidder/Firm	
2	Brand	
3	Contact Address	
4	Telephone Number	
5	Email	
6	Nature of business/item manufacture	
7	a) In case of Proprietary company. Name, address and telephone number of the proprietor.	
	b) In case of Partnership company. Name, address and telephone number of partners	
	c) In case of Public/Private company. Name, address and telephone number of Chief Executive.	
8	Authorized Person to be contacted for clarifications, POs, supplies etc.	Name: Contact: email id:
9	Total Number of employees as on date a) Administrative b) Technical	
10	Type of industry Small Scale, medium scale, large scale (Copy of Registration Certificate/approval certificate from competent authority be enclosed)	
11	Year of commencement of operations	
12	Annual turnover during last 3 years; Attach financial statements, audited balance sheets/ CA Certificate (UDIN) for Turnover of last 3 FY	2019-20: _____ 2020-21: _____ 2021-22: _____
13	Authorization certificate of dismantler / recycler / collection point of e-Waste under the Department of Environment,	

	Chandigarh Administration	
14	Copy of PAN Number	
15	Copy of GST Certificate	
16	Signed and stamped copy of all annexures.	

Certified that the information given above is correct to the best of my knowledge
All copies – signed and stamped have been submitted.

SIGNATURE

NAME.....

DESIGNATION.....

PLACE.....

DATE.....

STAMP

(Annexure 2)

TENDER ACCEPTANCE LETTER

To be given on Company Letter Head Only.

The Managing Director,
The Punjab State Cooperative Milk Producers' Federation Ltd.
SCO 153-155, Sector 34-A
Chandigarh-160022.

Subject: - ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER

Tender Reference No. _____

Name of the Tender/Work/Item _____

Dear Sir.

1. I/We have downloaded /obtained the tender document(s) for the above mentioned "Tender/Work/Item" vide email received from the email address: sys.milkfed@verka.coop / displayed on tender section from VERKA website.
2. I/We hereby certify that I/We have read and understood the entire Terms and Conditions of the tender documents (Including all documents like Special Notes, Annexure(s), Schedule(s), Specifications of the item(s) etc.) which form part of the ARC and I/We shall abide hereby the Terms/Conditions/Clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally agree and accept the tender conditions of the above-mentioned document(s), Corrigendum(s) in its totality and entirety.
5. In case any provisions of this tender are found violated and breached, then your department/Organization shall without prejudice to any other legal right or remedy be at liberty to reject the tender /bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the bidder with official seal)

CERTIFICATE OF NOT BEING BLACKLISTED

On Non-Judicial stamp paper, duly Notarized.

TO WHOMSOEVER IT MAY CONCERN

This is to certify that our company M/s_____ intends to submit the tender regarding Disposal of IT & Related Peripherals as e-waste.

We declare that our company has not been blacklisted or barred by any Central/State Government departments/Public sector banks/Financial institutions/hold any sanctions/blacklisting by any Government/Quasi Government agency or any multi-lateral donor body.

Certified that the information given above is correct to the best of my knowledge

Name of the Bidder	
Designation	
Email	
Mobile	
Contact Address	

*All details except email in CAPITALS only.

Signature & Stamp

Date: